



## Bloustein School Alumni Association (BSAA)

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### **Bloustein School Alumni Association (BSAA) Meeting Minutes from July 19, 2011 E.J. Bloustein School Building, 5<sup>th</sup> Floor Conference Room 6:00 p.m.**

In attendance:

Board Members – Peter Amari, Emily Grant, Maria Connolly, Ngozi Obi, Vito Gallo, Aaron Richton, George Ververides, Yirgu Wolde

Bloustein School: Donald Sutton, Marcia Hannigan, Hillary Bardwell

#### **New Business**

- Peter Amari received a letter from the Rutgers University Foundation thanking us for the \$500 donations to the Brandon Poli and RAPPS Scholarships.
- Peter received a notice from the IRS indicating that our tax exempt status has been revoked. Peter doesn't remember receiving any written warning notices before. We will have to renew it and pay a fee to reinstate it. Peter will ask Peter Grof to call the phone number on the letter and see how we can reinstate it.
- The Federation Termination Committee was concluded and the BSAA will receive \$1482.33 for the final disbursement. Emily has the check and will put it in the BSAA account.

#### **Alum/Alumna of the Year Award – Monday, September 26, 2011**

- The event is set for 5:30-7:30pm. Pasta will be from 6-7 and program should begin at 6:30. Butlered hors d'œuvres for the full two hours. The contract requires us to guarantee a minimum of 75 people. We must pay 50% of the total by August 26.
- We voted to increase the price of the ticket to \$45 instead of \$25. We will add on the invitation that the price of the ticket will support the cost of the event and scholarships for the school.
- We approved the invitation that Karyn prepared-maybe make the letters white and put Rutgers alumni logos in the corners. Emily will put an RSVP date and sponsorship information (to have potential sponsors contact Don Sutton) on the invitation. Vito will find out if there is discounted parking at the Marriott. If there is discounted parking, we will also put that information in the invitation.
- We went over a draft agenda/program that Don prepared for the event. We will leave the length and content of Robert Sommer's (Bob) speech up to Bob. Maybe he can talk about his past projects, exciting current events, etc. Don will discuss with him. The Dean will discuss the 20<sup>th</sup> anniversary of the school and introduce Bob.
- There will be a short photography session in the beginning of the event so we can get some shots for the website.
- Award: Marcia will talk to Amy Cobb about the type of award to be given to Bob. Maybe an etched glass award or plaque-Planning Committee can pick. Price range \$50-\$100.



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- The school will send an email blast out soon with the invitation and then again closer to the event.
- We will have a list of alums of the year in the program; don't list years.
- Don and Peter met with Bob. We are waiting for a list of invitees and possible sponsors from Bob. Don will follow up.
- We will issue a certain amount of tickets for each donation amount to the program sponsors.
- Preliminary price for ads in program: \$500 full page front and back covers; \$300 full page inside; \$200 half page inside. A letter will go out from Peter soliciting donations from sponsors. Tony Marchetta will sign the letter with Peter as the event chair. We should know by mid-August who the sponsors will be.
- We can discuss room set up at the next meeting. Yirgu, Maria, Don and Marcia can be there early to help set up (around 4:15pm).
- Vito will check with the Marriott about a computer and screen for a power point presentation.

### **Rutgers Solar Decathlon House**

- September 22, 2011: RU DC alumni group is having an event. More specifics later.

**Next Meeting: Conference call 5pm; Tuesday, August 2, 2011**